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# 2014 Company Law, Practice, and Administration Stage I

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## The Bahamas Institute of Financial Services

*"Leaders in Financial Services Education & Professional Development"*

**Venue: BIFS office, Market Street and Trinity Place | Times: 12:30pm - 3:30 pm - 242-323-0872**

<i>February</i>	<i>March</i>	<i>April</i>
<b>1 Saturday</b> <b>Module 1</b> <ul style="list-style-type: none"><li>General Introduction to the Bahamian Legal System &amp; Bahamian Company Law, Legislation, &amp; Regulation</li></ul>	<b>1 Saturday</b> <b>Module 6</b> <ul style="list-style-type: none"><li>Memorandum and Articles of Association</li></ul>	<b>5 Saturday - Exam I</b> <b>12 Saturday</b> <b>Module 10</b> <ul style="list-style-type: none"><li>Management of Companies- Capitalization, Dividends, Loans</li></ul>
<b>8 Saturday</b> <b>Modules 2 &amp; 3</b> <ul style="list-style-type: none"><li>Basic Company Law Principles</li><li>Different Types and Characteristics of Companies</li></ul>	<b>8 Saturday</b> <b>Module 7</b> <ul style="list-style-type: none"><li>Shares, Share Capital, and Shareholders</li></ul>	<b>Easter Saturday</b>
<b>15 Saturday</b> <b>Module 4</b> <ul style="list-style-type: none"><li>Client Due Diligence and Prevention of Money Laundering and Countering Terrorist Financing</li></ul>	<b>15 Saturday</b> <b>Module 8</b> <ul style="list-style-type: none"><li>Preparation and Maintenance of Company Records</li></ul>	<b>26 Saturday</b> <b>Module 12</b> <ul style="list-style-type: none"><li>Company Compliance</li></ul>
<b>22 Saturday</b> <b>Module 5</b> <ul style="list-style-type: none"><li>Formation of Companies –Practice and Procedure</li></ul>	<b>22 Saturday</b> <b>Module 9</b> <ul style="list-style-type: none"><li>Management of Companies –Directors and Officers</li></ul>	<b>May 10th</b> <b>Final Exam</b>

**Please note that schedule is subject to change**

Estimate Lecturer Hours: 33

Self Study Hours: 200

**Cost: \$1395 (plus \$50 registration fee)**

**FINAL EXAM May 10th 2014**

